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டிஜிட்டல் பொருளாதார அமைச்சு
MINISTRY OF DIGITAL ECONOMY



පුද්ගලයන් ලියාපදිංචි කිරීමේ දෙපාර්තමේන්තුව
ஆட்களைப் பதிவு செய்யும் திணைக்களம்
DEPARTMENT FOR REGISTRATION OF PERSONS

10 වන මහල, සුහුරුපාය, ශ්‍රී සුභභූතිපුර පාර, බත්තරමුල්ල.
10 ஆம் மாடிக்ஹுறுபாய, ஸ்ரீ சுபுத்திபுர வீதி, பத்தரமுல்லை.
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My Ref. }

DRP/OP/21/15/01

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Date }

09.04.2026

“විශ්වසනීය පුද්ගල අනන්‍යතාව හැඳුනුම්පතයි” “அடையாள அட்டை - நம்பகத்தன்மையான தனிநபர் அடையாளம்” “Identity Card, the Trusted Personal Identity”

Department for Registration of Persons
Circular No: 01/2026

All Divisional Secretaries

Issuing National Identity Cards (NICs) for Sri Lankan Citizens due to the absence Birth Certificates

I kindly request you to take the necessary steps to facilitate applications for National Identity Cards (NICs) for residents in your Divisional Secretariat area who are over the age of 50 and have been unable to obtain an NIC due to the lack of a birth certificate, by paying attention to the following matters outlined in this circular.

02. Accordingly, Sri Lankan citizens over the age of 50, who are permanent residents of a Grama Niladhari Division, registered in the electoral register, and have not yet obtained NIC due to the absence of a birth certificate, should apply. The following documents must be submitted in accordance with the instructions below:

- I. Application Form DRP 1, 7, 8.
- II. Declaration Form DRP/OP/03/01.
- III. An affidavit stating the name, address, date of birth, place of birth, Grama Niladhari Division, Divisional Secretariat Division, and confirming that the applicant is a citizen of Sri Lanka.
- IV. Declaration Form DRP/OP/02/03 (along with the receipt obtained after paying the prescribed late fees).
- V. A "Search Result" (Nil Result) document issued by the Additional District Registrar confirming that the birth is not registered, along with one of the following acceptable written documents to verify name and date of birth:
 - a. Birth certificates of children (if any).
 - b. School leaving certificate.
 - c. Elders' Identity Card.
 - d. Estate birth register or Estate leaving certificate.
 - e. Special/ Temporary Identity Cards issued to identify persons who resided in the Northern and Eastern provinces.
 - f. Family Cards (as mentioned in 'e' above) containing family details.
 - g. Valid passport.

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- h. Valid driving license.
- i. Marriage certificate.
- j. Identity card from a recognized institution issued for identification.
- k. A photocopy of the traditional horoscope/astrological chart (Kendaraya) prepared at birth, certified by the Divisional Secretary or an authorized officer.

03. In instances where none of the above documents can be produced to verify the name and date of birth, a report prepared by the Grama Niladhari including the applicant's name, date of birth, place of birth, and address, countersigned by the Divisional Secretary, may be submitted along with a statement from the applicant.

04. Furthermore, under paragraph 05 of Declaration Form DRP/OP/03/01, it is mandatory that details of the applicant's immediate relatives who possess NIC, along with other details of the applicant, be certified by three witnesses who hold National Identity Cards.

05. If an individual faces difficulty in traveling to their area of birth to obtain a "Search Result" (Nil Result) document, they may submit the relevant request and necessary documents to the Additional District Registrar of their current area of residence to coordinate with the Additional District Registrar of their place of birth to obtain the document.

06. Furthermore, citizens under the age of 50 who do not possess a birth certificate may submit an application for a NIC by providing a Probable Age Certificate or an Adoption Certificate, along with one of the following documents to verify the date of birth. If the date of birth is not mentioned in the Probable Age Certificate, a formal affidavit stating the name, date of birth, and place of birth must be submitted alongside one of the following:

- a. Birth certificate of a child.
- b. School leaving certificate.
- c. Health development record (Growth Chart).
- d. Estate birth register.

Please ensure that non-Sri Lankan citizens, individuals who already possess a birth certificate, or those who already have a NIC do not exploit this concession to apply for a new NIC. I further request you to direct all Grama Niladharis to remain vigilant to prevent fraudulent individuals from concealing their true identity to obtain a new identity.

M.S.P. Sooripperuma

Commissioner General of Registration of Persons (Acting)

Copies:

- 1. Secretary, Ministry of Digital Economy – FYI
- 2. All District Secretaries – FYI
- 3. Registrar General, Registrar General's Department – FYI/ FNA
- 4. Auditor General – FYI
- 5. All Staff Officers (DRP) – FYI and to brief the staff.
- 6. DRP Development Officers attached to Divisional Secretariats – FYI/ FNA